

**AGENDA** of the Personnel Board of the Town of Burrillville to be held Tuesday, February 12, 2013 at 8:30 a.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

**MEMBERS PRESENT:** Valerie Leduc, Paul MacDonald and Charlotte Gabrielson – Alternate Member

**MEMBERS ABSENT:** Chairman James Moran has been excused.

**CALL TO ORDER:**

**APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the approval of the January 8, 2013 meeting minutes and dispense with the reading of said minutes.

**APPROVAL OF INVOICES / EXPENDITURES:**

- 2) Discussion, consideration and action relative to the Bargain Buyer invoice dated January 16, 2013 in the amount of \$132.00 for the Information Systems Analyst position.
- 3) Discussion, consideration and action relative to the Bargain Buyer invoice dated January 16, 2013 in the amount of \$275.00 for advertising the Chief of Police position.
- 4) Discussion, consideration and action relative to the Providence Journal invoice dated January 13, 2013 in the amount of \$2,681.13 for advertising the Chief of Police position.
- 5) Discussion, consideration and action relative to the CCRI invoice dated January 14, 2013 in the amount of \$730.00 for use of the pool, gym and testing room on Saturday, March 16, 2013.

**CITIZEN COMMENT:**

**UNFINISHED BUSINESS to be considered and acted on:**

- 6) Discussion, consideration and action relative to making sure our written advertisement reflects current policies and procedures.
- 7) Discussion, consideration and action relative to the Municipal Salary Survey.
- 8) Discussion, consideration and action relative to consideration for Veterans.
- 9) Discussion, consideration and action relative to the Status of Lists.
- 10) Discussion, consideration and action relative to the Promotional Police testing.
- 11) Discussion, consideration and action relative to Probationary Police Officer testing.
- 12) Discussion, consideration and action relative to the Information Systems Analyst.

13) Discussion, consideration and action relative to Driver/Laborer/Operator testing.

14) Discussion, consideration and action relative to the Chief of Police search.

**NEW BUSINESS:** None

**COMMUNICATIONS:** None

**REQUEST FOR EXECUTIVE SESSION:**

15) Request for Executive Session from Paul MacDonald pursuant to Rhode Island Open Meeting Law [42-46-5 (a)(1)] for discussion and considerations related to job performance of applicants for the position of Chief of Police and Information Systems Analyst.

**GENERAL DISCUSSION:**

**ADJOURN:**

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).